

**For office use:**

Admission fee: R _____

Uniform fee: _____

Date: ____/____/____

APPLICATION FOR ADMISSION TO SEEDLINGS PRE-PRIMARY

Date you wish your child to start at Seedlings? _____

1) CHILD

Surname: _____

First Names: _____

Date of Birth: _____ Place of birth: _____

Citizenship: _____ Identity Number: _____

Sex: _____ Religion: _____

Home language/s: _____

Last school if applicable: _____ Phone no: _____

2) FAMILY**Father or Legal Guardian****Mother**

Surname: _____

Surname: _____

First Name: _____

First Name: _____

ID Number: _____

ID Number: _____

Marital Status: _____

Marital Status: _____

Citizenship: _____

Citizenship: _____

Residential address: _____

Residential address: _____

Code: _____

Code: _____

Tel Home: _____

Tel Home: _____

Cell No: _____

Cell No _____

Email Address: _____

Email Address: _____

Employer's Name: _____

Employer's Name: _____

Address: _____

Address: _____

_____ Code: _____

_____ Code _____

Occupation/Position held: _____

Occupation/Position held: _____

Business Tel: _____

Business Tel: _____

3) **GUARDIANSHIP/CUSTODY**

The pupil lives with _____
(Mother, father, legal guardian etc.)

If divorced, who has legal custody? _____

4) **POSITION OF CHILD IN FAMILY:** _____ (1st, 2nd, 3rd, 4th etc.)

Other children in the family

Name _____ Date of birth _____

Name _____ Date of birth _____

Name _____ Date of birth _____

Name _____ Date of birth _____

Mother tongue _____

5) **FINANCIAL INFORMATION**

Full name and surname of the person responsible for paying fees _____

If the person responsible for paying fees is not the Parent/Guardian, then please supply his/her details:

I.D. no./Passport no. of person responsible for paying the fees _____

Tel Home _____ Cell No _____

Postal Address _____

6) **CONTACT NUMBERS**

Contact person should parent not be available in case of emergency

1) Name _____ 2) Name _____

Relationship _____ Relationship _____

Tel No _____ Tel No _____

Cell number _____ Cell number _____

The onus is on the parent/guardian to ensure that these details are regularly updated.

7) **PREVIOUS SCHOOLS:**

Name of School: _____ Principal: _____

Date when child attended school: _____ Contact Details: _____

8) **MEDICAL PARTICULARS**

What immunization has the child had?

Polio _____ DPT _____ MMR/Measles _____ BCG _____

Name any other diseases against which he/she has been immunized

Family doctor _____ Tel No: _____

Is the child covered by medical aid? _____

If so, Name of Medical Aid _____ Med Aid No: _____

Any other medical conditions the school should be aware of?

Any allergies the school should be aware of?

Any learning difficulties the school should be aware of? (ADHD/ADD/ Dyslexia) _____

If yes, please give full details and note what support has been given. (Therapies, medication, extra lessons)

9) SCHOOL FEES

A non-refundable application fee of **R850** is payable for a new admission. Upon acceptance R500 is due for a uniform pack, as well as one month's school fees upfront to be held as a non-refundable deposit.

School fees

- a) School fees are a compulsory requirement
- b) Fees are due by the 7th of every month for ten months or by arrangement: quarterly or annually (see payment options)

10) DOCUMENTS REQUIRED WITH THIS APPLICATION

- a) Copy of child's Birth certificate/Identity document or passport
- b) Copy of child's Immunisation Card
- c) Copy of parents Identity documents or passports
- d) Proof of Address (utility bill, rental agreement etc.)
- e) A profile photo of your child in colour

11) DECLARATION AND CONSENT

In completing and signing this application form, you undertake to:

- a) Pay school fees when due. We at Seedlings Preschool form part of the Debt-IN group and any unpaid fees will be handed over to them for collection.
- b) Inform the school in writing of any change of address or telephone number
- c) Inform the school of any infectious illness
- d) Ensure that your child attends school regularly, is delivered punctually and collected timeously
- e) Accept the Christian values and teaching which are the basis of the school programme and derived from the Harvest Church Statement of Faith and Constitution (which is available on request)
- f) Ensure that you comply with the rules and regulations of the school
- g) Give consent for your child to participate in all school extra-curricular activities including educational visits and tours.
- h) That, as the enrolling parent/guardian I will be responsible for the payment of school fees.
- i) One term's notice of withdrawal is required, in writing, in lieu of which a term's fees are required. Should special circumstances apply; the Principal will use her discretion.
- j) I/We agree that the Principal or designates may act in 'loco parentis' in the event of any injury or accident in which my child/ward may be involved.

- k) I/We agree that while Seedlings will ensure all reasonable due care is taken of the children, the staff of Seedlings (including learner teachers of the school and any other person authorized to assist the school), the school committee, and the Harvest Church will not in any way be liable whether ex contractu or ex delictu for any personal injury, damage of patrimonial loss that might occur while in their care whether at the premises or in the course of an excursion.
- l) I/We agree to give consent for Seedlings Preschool to perform a Credit Check on the parent/guardian who will be responsible for payment of school fees.

Signed at _____ on _____ of _____ 20_____

Signature of Parent (Mother)/
Legal Guardian

Signature of Parent (Father)/
Legal Guardian

Witness: 1) _____

2) _____

Ex contractu – Breach by way of contract

Ex delictu – Breach by way of Delict eg: defamation

Patrimonial Loss – Any monetary loss eg: loss of valuable items

12) PHOTO PERMISSION

We at Seedlings Pre-School would like to use some photos taken of the children throughout the school year, and share them on our website, Instagram, Facebook page, or use them in the newspaper occasionally. Please may you indicate below if you give us permission or not to use your child's photo.

I give permission ☐

I do not give
permission ☐

Signed_____

Date_____